



**Eastern Kentucky Workforce Innovation Board (EKWIB)
Meeting Minutes
June 8, 2023**

Attendees:

EKWIB Members

Vic Adams
Travis Cox
Tonia Prewitt
Sonya Bergman – Chair
Frances Feltner - Virtual
Tracey Smith
Betsy Clemons - Virtual
Frank Dawahare – Vice Chair
Paul Dole - Virtual
Tanelle Sawyer Proxy – Jennifer Lindon
Meriwether Hall
Kevin Chesnut - Virtual
Vince Minix - Virtual
Teresa Blair - Virtual
Rusty Justice
Kim Combs – Virtual
Keith Gabbard
Colby Kirk – Proxy – Judy Daniel
Paul Patton - Virtual
Brent Sturgill

EKCEP Staff

Rebecca Miller – Executive Director
Bridget Back
Tonya Collins
Cris Ritchie
Melissa Williams
Sharon Poff
Travis Winkler
Lisa Meade
Theresa Noble
Tesa Turner
Michele Whitlock
Vanessa Collier
Crissy Sexton
Kendra Sexton
Michelle Feltner

Guests

Paul Bryant	Randall Tackett	Scott Scouten	Ali Hill
Robin Whitaker	Rick Baker	Darrell Shouse	Mark McKenzie
Trina Allen	Keila Miller	Dillon Baker	Phillip Wheeler
Beth Brinley	Scotty McFarlan	Donna McClure	Mona Whitaker
Gina Rose	Christine Gregory	Ken Carso	Angie Reynolds

Minutes

The Eastern Kentucky Workforce Innovation Board (EKWIB) held its quarterly meeting on June 8, 2023 at 2:00 p.m. The hybrid meeting was held at 412 Roy Campbell Drive Hazard, Ky or via Zoom (if requested).

Welcome & Call to Order

EKWIB's Board Chair, Sonya Bergman called the meeting to order. The roll call resulted in 20 WIB members being in attendance.

Sonya Bergman mentioned EKCEP is celebrating 55 years of service.

Sonya Bergman asked any visitors to make comments or open discussion.

Introduction

Rebecca Miller, EKCEP's Executive Director welcomed all attendees. Rebecca Miller introduced the EKCEP's Management Team.

Board Items

Rebecca Miller introduced Travis Cox and Tonia Prewitt as new EKWIB members.

Rebecca Miller discussed the board packets that had been emailed to all members on June 1, 2023. A printed copy of the packet was also available at the meeting.

Rebecca Miller discussed the current EKWIB committees. Rebecca Miller stated that in the future, a Finance Committee will be formed. This committee will include EKCEP BOD and EKWIB members. Currently the EKWIB has a Youth Committee, a Policy and Planning Committee and an Executive Committee. Ms. Miller's goal is to include EKCEP BOD and EKWIB members both on the Policy and Planning committee. Youth Committee members will be reviewed as well.

Rebecca Miller discussed board orientation and training which will be provided in the near future.

Rebecca Miller discussed the board survey results from the March 2023 questionnaire. A copy of the results was included in the board packet.

Approval of Minutes

Sonya Bergman asked for a motion to approve the March 9, 2023 EKWIB meeting minutes, which had previously been distributed. Vic Adams made the motion to approve the minutes. Tracey Smith seconded the motion. All voted in favor, none opposed. The motion carried.

EKCEP Internal Auditor Overview

Michele Whitlock, EKCEP's Internal Auditor discussed with the group the role of the internal auditor.

EKCEP Finance

Sonya Bergman stated the next item to be discussed would be finance. Ms. Bergman stated due to the nature of the information we are going to discuss, internal audit to review and budget approval, we will need to go into executive session. Sonya Bergman said we need some discussion internally and after we are finished we welcome everyone back to the meeting. Travis Winkler advised all zoom participants their current zoom session would end and another link would be provided to board members and proxies.

Sonya Bergman stated board members and proxies could attend the executive session.

Executive session began at 2:17 p.m.

Executive session ended at 3:34 p.m.

Upon returning from Executive Session, Sonya Bergman asked for a motion to give approval to EKCEP's Executive Director to comment back to Senator Wheeler's letter. Paul Dole made the motion. Vic Adams seconded the motion. All voted in favor. The motion carried.

Sonya Bergman stated we would go through the agenda and discuss only the items that needed EKWIB approval.

Tonya Collins, EKCEP's Director of Finance discussed the 2023-2024 budget that was included in the EKWIB packet. Paul Dole made the motion to approve the budget. Travis Cox seconded the motion. All voted in favor. The motion carried.

Tonya Collins, discussed the external audit for 2022-2023. Vic Adams made the motion to approve the audit. Jennifer Lindon seconded the motion. All voted in favor, none opposed. The motion carried.

EKCEP Program Overview

Bridget Back, EKCEP's Deputy Director discussed with the attendees the proposed policy and procedure changes. A copy of the proposed Policy Changes was included in the EKWIB board packet. Vic Adams made the motion to approve the policy changes. Travis Cox seconded the motion. Keith Gabbard opposed the motion. All voted in favor. The motion carried.

Sonya Bergman thanked everyone for their patience. Sonya Bergman asked again for any comments. Mark McKenzie and Phillip Wheeler, who were guest, addressed the attendees.

Adjournment

With no other business to discuss, Sonya Bergman asked for a motion to adjourn. Keith Gabbard made the motion. Frank Dawahare seconded the motion. All voted in favor, none opposed. The motion carried.