



**Eastern Kentucky Workforce Innovation Board (EKWIB)
Meeting Minutes
June 13, 2019**

Attendees:

EKWIB Members

Betsy Clemons
Frank Dawahare
Howard Blackburn
Paul Dole
Sonya Bergman
Tracey Smith
Trina Allen
Vic Adams
Mike Caudill
Paul Patton
Mike Lasslo
Brent Sturgill
Carlo Bishnoi – Proxy Rachel Fields
Derek Lewis
Fran Feltner – Proxy Beth Bowling
Keith Gabbard
Tracy Osborne-Clay
Vince Minix

EKCEP Staff

Trish Adams
Jennifer Bergman
Sharon Poff
Jeff Whitehead
Vanessa Collier
Tonya Collins
Travis Winkler
Owen Grise
Bridget Back

Guests

Dylon Baker
Keila Miller
Andrea Begley
Regina Jones
Billy Patton
Annita Mills
Shane Baker
Abby Little
Adam Rice
Donna McClure
Martina McClure

Minutes

The Eastern Kentucky Workforce Innovation Board (EKWIB) held its quarterly meeting on June 13, 2019 in the boardroom at the Kentucky Career Center--JobSight, Hazard, Kentucky.

EKWIB's Vice-Chair, Howard Blackburn, called the meeting to order. Howard Blackburn asked for the roll call. Roll call resulted in 18 members being in attendance.

Approval of Minutes

Howard Blackburn asked for a motion to approve the minutes of the March 2019 EKWIB meeting, which had previously been distributed to the members. Brent Sturgill made the motion to approve the minutes. Tracey Smith seconded the motion. All voted in favor, none opposed.

Recognition of Guest

Trish Adams, EKCEP's Industry Liaison introduced Keila Miller with HCTC; Dylon Baker with ARH; Adam Rice and Andrea Begley with Congressman Hal Rogers' office; Donna McClure, Billy Joe Patton, and Martina McClure all with Senator Mitch McConnell's office; Shane Baker with The Department of Local Government, Abbie Little with LKLP, and Annita Mills with SkillU; and Regina Triplet Jones with Senator Paul's office.

The WIB meeting continued according to the agenda. Each attendee received a "board packet" containing informational handouts prior to the call-to-order.

WIB Board Information

Jeff Whitehead, EKCEP Executive Director and Trish Adams explained the process of electing a new Chair and Vice-Chair for the EKWIB. An email will be sent to all current WIB members asking if they are interested in serving in either position. Upon receipt of the interested candidates, an online election will take place. The new EKWIB officers will be in place for the September 2019 meeting.

Reports

Jeff Whitehead discussed EKCEP's Financial Report, Participant Report, and Employer Report.

New Year Projected Funding and Budget

Jeff Whitehead reviewed, in detail, the EKCEP funding for the upcoming year. Trina Allen explained some of the new wording on the "monetary decision" paperwork that unemployed participants receive. The Monetary Decision paperwork no longer requires an unemployed participant to visit a career center.

One-Stop Reviews and Recommendations Made to the EKWIB

Jennifer Bergman, EKCEP's JobSight Services Director, discussed the process of getting the KCC JobSight One-Stop Centers certified/recertified. The EKWIB voted to approve the Hazard and Pikeville Comprehensive Centers for certification at the March 2019 EKWIB meeting.

EKCEP is asking for recommendation of approval for the remaining KCC JobSight locations.

Vince Minix made a motion to approve. Vic Adams seconded the motion. All voted in favor, none opposed.

Approval of MOU and Infrastructure Funding Agreement - as Amended

Jennifer Bergman told the group we received the final commitment from all partners at the State level to sign the MOU and IFA on June 12, 2019.

Jennifer Bergman asked for a motion to approve, with some minor amendments, the MOU and IFA. The minor amendments will pertain to budgeting.

Mike Caudill made the motion to approve. Mike Lasslo seconded the motion. All voted in favor, none opposed.

Jeff Whitehead announced to the EKWIB Jennifer Bergman's retirement. Jeff Whitehead thanked Jennifer Bergman for all her hard work and dedication.

Recommendations to the EKWIB from the Youth Committee for Youth Program Awards

Sonya Bergman, Chair of the Youth Committee, told the board we received nine applications for services. All nine applications came from EKCEP's existing contractors. We did not receive any competing bids. Sonya Bergman also told the WIB members that the Youth Committee discussed a few areas of concern on the submitted RFP's. One issue was the number of youth some of the contractors believe they can serve and also some of the contractor's overbid on their costs. Owen Grise, EKCEP's Deputy Director explained the approval will be provisional, depending upon the dollars we are actually awarded.

Sonya Bergman told the group the Youth Committee did approve the Youth Program RFP's with the stipulation of revisiting the number of youth to be served and budgeted dollars.

Howard Blackburn asked for a motion to award the contracts, with the understanding there will be forthcoming financial negotiations.

Frank Dawahare made the motion to approve. Keith Gabbard seconded the motion. Vic Adams abstained from the vote. All others voted in favor, none opposed.

Owen Grise add to the record. The current Youth Committee has been one of the most engaged, vocal, and persistently effort producing committees he has been connected with since he has been a part of this board.

Approval of Local Area Plan Update

Owen Grise discussed the Local Area Plan mid-term update. A draft copy of the Local Area Plan was emailed to all EKWIB members prior to the meeting. Owen Grise discussed some of the updates requested.

Owen Grise asked for a motion to approve the “draft” Local Area Plan. Keith Gabbard made the motion to approve. Tracy Osborne-Clay seconded the motion. All voted in favor, none opposed.

Approval of Local Area Plan Updates

Owen Grise explained the State requires the EKWIB to be recertified every couple of years. Owen Grise asked for a motion to approve the recertification process.

Paul Dole made the motion to approve. Vic Adams seconded the motion. All voted in favor, none opposed.

Other

Jeff Whitehead discussed several projects in our area which included Logan Corporation and the possibility of starting a Teleworks Hub in Clay County Kentucky. Trish Adams elaborated on Dajcor.

Adjournment

With no other business to discuss, the meeting was adjourned.