### Attendees:

**Members**
- Betsy Clemons
- Brad Hall – Proxy (Jacob Colley)
- Brent Sturgill
- Carla Bishnoi – Proxy (Gretta Fields)
- Denise Thomas
- Derek Lewis
- Fran Feltner
- Howard Blackburn
- Jamie Gaddis
- Janet Slayden
- Jason Slone
- Keith Gabbard
- Mike Caudill
- Paul Dole – Proxy (Ali Hill)
- Paul Patton
- Sonya Bergman
- Tim Wireman
- Tracey Smith
- Vic Adams

**EKCEP Staff**
- Trish Adams
- Jennifer Bergman
- Michael Cornett
- Sharon Poff
- Missie Quillen
- Jeff Whitehead
- Travis Winkler

**Guests**
- Trina Allen
- Shane Baker
- Andrea Morgan Begley
- Regan Conley
- Adam Pappy Rice
- Regena Jones
- Michael Levinson
- Missy Miller
- John Pallasch
- Scott Secamiglio - KYCEWS
Minutes

The EKCEP Workforce Innovation Board held the quarterly meeting on June 15th, 2017 in the boardroom at the Kentucky Career Center, Hazard, Kentucky. In the absence of Chair Rocky Adkins, Vice-Chair Howard Blackburn called the meeting to order and asked for the roll call. Roll call resulted in 19 members being in attendance.

Vice-Chair Howard Blackburn called for a vote to approve the minutes as received via email by the members. Jamie Gaddis made a motion to approve the minutes. The motion was seconded by Denise Thomas. All were in favor, none opposed. Motion carried.

Jeff Whitehead introduced and recognized the special guests in attendance. Shane Baker – Governor Matt Bevin’s office; Andrea Morgan Begley – Congressman Hal Rogers’ office; Adam Pappy Rice – Congressman Hal Rogers’ office; Regina Jones – Senator Rand Paul’s office; Michael Levinson – local business owner; Trina Allen – Department of Office Employment and Training in Prestonsburg; Missy Miller – OET Manager of the Hazard Region; John Pallasch – Executive Director of the Office of Employment and Training; Regan Conley - WIOA Director of Workforce Services for LKLP and Scott Secamiglio – Kentucky Center for Education and Workforce Statistics.

Mr. Whitehead welcomed Derek Lewis the newest member of the WIB. Mr. Whitehead also recognized the new appointment of Vic Adams as president of Southeast Community technical college.

Megyn Kelly on NBC
Mr. Whitehead shared the segment from a program featured on NBC’s Sunday Night with Megyn Kelly. Rusty Justice with Bitsource was interviewed. Rusty did a tremendous job representing our region on this program.

Request for Proposals – Review and Recommendations
Mr. Whitehead said the first order of business was to take action on our Request for Proposals. On February 27, 2017 we issued a request for proposal. On April 17, 2017 we had received nine proposals. All proposals received came from our current contractors.

Mr. Whitehead recommended the board approve these nine contractors to continue their work in the region. Approval will be contingent upon successful negotiations of the contracts.
Mr. Blackburn asked for a motion to approve. Derek Lewis made the motion. The motion was seconded by Jason Slone. All were in favor, none opposed. Motion carried.

**Local and Regional Plan – Review and Approval**
Mr. Whitehead discussed the new law which is the workforce and opportunity act- WIOA.

A requirement of the WIOA is to have a Local and a Regional Plan. The state of Kentucky is divided into four regions. We are in a region with TENCO thus making our region 33 counties.

EKCEP leadership is in the process of submitting the Regional Plan. This Plan must be submitted to the state by June 30, 2017. A draft plan will be online this afternoon for public review and commits.

Mr. Whitehead stated we are asking the board to approve this Plan with the provision you understand this is your plan. Each board member will be emailed a copy of the final draft.

Mr. Blackburn offered the board the opportunity to ask questions or make comments. Paul Patton asked Mr. Whitehead to explain what TENCO was and where it was located. Mr. Whitehead explained it was ten counties in Kentucky that are not in our local region. The ten counties are Bath, Boyd, Bracken, Fleming, Greenup, Lewis, Mason, Montgomery, Robertson, and Rowan.

Mr. Blackburn asked for a motion to approve completion and submission of the plan by June 30, 2017 in order to meet the State’s deadline, with the understanding the board members will have the opportunity to review the entire plan online and submit comments or concern and with the understanding the board may amend the submitted plan at any time.

Janet Slayton made the motion. The motion was seconded by Keith Gabbard. All were in favor, none opposed. Motion carried.

**PY 17 Budget (July 1, 2017-June 30, 2018)**
Mr. Whitehead explained this would be a very busy and productive year for workforce.

A PY 2017 Budget Summary handout was provided to each board member. Mr. Whitehead stated we hope to spend 27 million dollars this year. The handout reflects how we link the money with our mission.

We want to achieve 1,000 new credential, degrees, certifications and 3,000 jobs for this budget year.

Mr. Blackburn stated we need a motion to approve this budget.
Paul Patton asked where does the money come from? Mr. Whitehead explained some of the various funding streams. 1) Formula money comes from the Department of Labor, it goes to the State, and then it is divided by a formula which is written in the law. 2) National Emergency grants from the Department of Labor. These funds are specifically for people who have lost their jobs. 3) Paths to Promise is a grant from the State to be used only in the promise zone to assist SNAP participants with training and services. Our various funding streams have different conditions and rules that we must abide by.

Mr. Whitehead said we would provide each board member a summary of where the 27 million dollars actually comes from.

Denise Thomas asked if it would be possible to get a summary plus an outcomes summary. Mr. Whitehead said we could provide this as well.

Mr. Blackburn asked if we have a motion to approve this budget.

Jamie Gaddis made the motion to approve. The motion was seconded by Betsy Clemons. All were in favor, none opposed. Motion carried.

**By-Law Amendment**
Mr. Whitehead discussed the Executive Committee meeting, via conference call, on June 5, 2017.

The meeting was to make a modification to our by-laws. The handout provided to each board member reflects the amendment. The change is in Section 2.3 Staff of the Workforce Innovation Board, item number (2). Basically we are trying to align ourselves with policy from the State.

Mr. Whitehead stated the modification was unanimously approved by the Executive Committee, we are asking the board to ratify the modification.

Paul Patton asked Mr. Whitehead to explain the relationship between the WIB and the EKCEP board. Mr. Whitehead explained the WIB represents private industry and the EKCEP board represents the public. The motion will ensure, in the future, both boards must hire the Executive Director not just the EKCEP board.

A “History of the relationship between EKCEP and the WIB” and possibly an organizational chart will be provided to each board member before the next board meeting.

Mike Caudill made the motion to approve. The motion was seconded by Paul Patton. All were in favor, none opposed. Motion carried.
**Perry County Work Ready Community Update**
Missie Quillen gave an update on the Work Ready Community. In 2014 Perry County was certified as a work ready “in progress” county. We are hopeful we will meet the critique to become a Work Ready Community by the end of June. One item we must show the board that evaluates the status to receive a “full Work Ready status”, is the fact Perry County has community commitment.

We potentially can be the first full Work Ready Community in our area. A letter from the WIB will reflect community commitment.

If the board will commit verbally the sign-in sheet will suffice for a letter from the WIB.

Mr. Blackburn asked for a motion from the board to accept.

Sonya Bergman made a motion to accept. The motion was seconded by Tracey Smith. All were in favor, none opposed. Motion carried.

**Informational Items**

- **Medicaid/Snap Waiver**
  We are working with the State Officials on the Medicaid/Snap Waiver which pertains to able-bodied individuals. This waiver will require able bodied individuals to spend 20 hours a week in some type of community engagement to receive benefits. There are other changes within that waiver, but as far as this board is concerned, the State is looking at us to manage and oversee the engagement part of the waiver. We are beginning a small pilot program in Knott County at this time to help the state. The Medicaid Waiver overview PowerPoint presentation will be email to each board member.

**Telework Update**

- Michael Cornett gave the group an update on Teleworks USA.
- Approximately 900 jobs have been created from January 2015 to June 2017, this resulted in approximately 19 million dollars of economic impact for our region.
- Leslie County Hub opened a few weeks ago. Derek Lewis mentioned the Leslie county hub Manager, Mollie Bentley, and the excellent job she is doing at the hub.
- Job fairs were conducted in May and approximately 208 people attended the two day job fairs. Approximately 169 jobs were offered during the two day job fair and as of today, 137 people are working, full time, for Kelly Connect.
**Scott Secamiglio Presentation**
- Scott Secamiglio is with the Kentucky Center for Education and Workforce Statistics (KCEWS). Data drives what we do and this type of information is very valuable.
- The education and workforce information is free.
- The website is KCEWS.ky.gov

**Upcoming Events**

**SOAR**
- Jeff Whitehead informed the board the next SOAR meeting will be held in Pikeville, Ky on August 4, 2017.
- We will email the link to all board member if you would like to register.

**Legislative Visit**
- EKCEP is working with Jobs for the Future to bring a legislative visit to our region. Approximately 20-30 Appropriation Committee staffers will be visiting our area August 29, 30 and 31.
- We will keep all board members updated as a timeline for their visit is developed.

**Call for Adjournment**
With no other business to be discussed Mr. Blackburn made a motion to adjourn. All were in favor. Motion carried.