



Workforce Innovation Board
Meeting Minutes
June 16, 2016

Attendees:

Members

Rocky Adkins
Howard Blackburn
Frank Dawahare
Kevin Chesnut
Tracey Weinberg
Jamie Shepherd
Tim Wireman-Proxy
Melissa Quillen
Denise Thomas
Keith Gabbard
Sonya Bergman
Vince Minix
Cody Davidson-Proxy

EKCEP Staff

Jeff Whitehead
Owen Grise
Jennifer Bergman
Janie Hackney
Trish Adams
Michael Cornett
Melissa Williams
Vanessa Collier
Travis Winkler

Guests

Adult Education Staff

Minutes

The Eastern Kentucky Workforce Innovation Board (WIB) held its quarterly meeting June 16, 2016, in the boardroom at the Kentucky Career Center, Hazard, KY. Chair, Rocky Adkins, called the meeting to order and asked for the Roll Call. Roll Call resulted in 13 members being in attendance.

Chair Rocky Adkins asked for a motion to approve the minutes as received via email by the members.

MOTION: By Howard Blackburn, to approve the minutes.

SECOND: By Kevin Chesnut.

VOTE: All in favor; none opposed. Motion carried.

Kentucky Career Center JobSight Pikeville, Affiliate Center Certification

Ms. Bergman explained that she along with other staff have worked toward the goal of having the Pikeville JobSight obtain Affiliate Center Certification. She reported that a review team visited the JobSight and will be recommending that the center receive certification. Also, she said that the WIB will be voting on this item at their next meeting. Ms. Bergman complimented Vanessa Collier, Melissa Williams and Melissa Quillen for working with her to help the Pikeville JobSight receive the certification. Denise Thomas commented that, during the review process, the team members were able to learn more about how other centers work. Ms. Thomas also stated that the Pikeville center staff conducts business in a professional manner.

Chair Rocky Adkins asked for a motion to approve Affiliate Center Certification for the Pikeville JobSight.

MOTION: By Sonya Bergman, to approve the certification.

SECOND: By Denise Thomas.

VOTE: All in favor; none opposed. Motion carried.

On-the-job Training Policy Review

Mr. Whitehead stressed the importance of this training explaining that it is a financial relationship with an employer as we subsidize an individual's wages for a certain period of time. He said the wages are subsidized while someone is being trained on the job. Also, Mr. Whitehead said that we want more people to have a clear understanding of the criteria for this training. He then reviewed the policy we have for this training, followed by a great deal of discussion. Chair Adkins asked the WIB members if they would endorse the policy as is and all agreed.

Local Transitional Plan

Owen Grise reported that he has been working on the local area workforce plan that EKCEP is required to submit to the state by tomorrow. Mr. Grise explained that the Workforce Innovation and Opportunity Act (WIOA) calls for a four-year plan but EKCEP and other local areas are allowed to provide a one-year plan for this transition year, and then, at the end of this year, update it to provide a three-year plan that will complete the required four-year planning cycle. Mr. Whitehead complimented Mr. Grise on the excellent work he had done on this project.

Chair Adkins asked for a motion to approve the transitional plan as explained.

MOTION: By Vince Minx, to approve the plan.

SECOND: By Kevin Chesnut.

VOTE: All in favor; none opposed. Motion carried.

NEG Extension (H.O.M.E.)

Mr. Whitehead reported that EKCEP has received additional NEG funds that bring the total to 17 million dollars. Also, he stated that we have served approximately 3500-3600 people with this grant.

ARH Partnership

Trish Adams reported that EKCEP had developed a partnership with the region's largest employer, Appalachian Regional Healthcare in Hazard and Harlan to include 20 nursing students from various education entities throughout the region. The externs will gain work experience in various different departments within the hospital setting. The externs are getting paid to learn and earn wages while continuing their education. Sonya Bergman, Board Member and HR Director for the ARH System stated that they were delighted and hoped this was the start of an ongoing partnership.

TEKY – Interapt Update

Michael Cornett stated that many people in the area are interested in the progress of technology business in our communities. He commented that Bit Source is a tech company in Pikeville that is training laid off coal miners to be computer coders. Also, Mr. Cornett mentioned Interapt, based in Louisville, is one of these companies and they are developing mobile apps, etc. He reported that we are partnering with these types of companies to develop a strong tech ecosystem. Mr. Cornett said Interapt will be providing an internship for 50 people and provide jobs for them as long as they complete the program successfully.

Teleworks USA Update

Mr. Cornett reported that we have excellent managers at all of our Teleworks Hubs and continue to be successful with employing more people. He said our fifth Teleworks Hub will open soon in Booneville. Mr. Cornett then showed a video about our Teleworks program.

Paths 2 Promise Update

Mr. Whitehead said that Missy Quillen is going to become an EKCEP employee to manage our Paths 2 Promise initiative. Ms. Quillen said she looks forward to joining the EKCEP team. She stated that they plan to become more aggressive in the recruitment and enrollment process.

Call for Adjournment

With no other business to be discussed, Chair Adkins moved that we adjourn.