



**Eastern Kentucky Workforce Innovation Board (EKWIB)
Meeting Minutes
September 13, 2018**

Attendees:

EKWIB Members

Betsy Clemons
Denise Thomas
Derek Lewis - Proxy Timothy Baker
Frank Dawahare
Howard Blackburn
Janet Slayden
Mike Caudill – Proxy Chris Bates
Paul Dole
Paul Patton
Sonya Bergman
Tracey Smith
Trina Allen – Proxy Missy Miller
Tim Wireman
Tracy Osborne-Clay
Fran Feltner – Proxy Beth Bowling
Vince Minix

EKCEP Staff

Trish Adams
Jennifer Bergman
Ian Mooers
Sharon Poff
Jeff Whitehead
Vanessa Collier
Melissa Quillen
Tonya Collins
Travis Winkler
Owen Grise

Guests

Vicky Howard
Donna McClure
Regena Jones
Julie Hembree

Minutes

The Eastern Kentucky Workforce Innovation Board (EKWIB) held its quarterly meeting on September 13, 2018 in the boardroom at the Kentucky Career Center--JobSight, Hazard, Kentucky.

EKWIB's Vice-Chair, Howard Blackburn, called the meeting to order. Howard Blackburn asked for the roll call. Roll call resulted in 16 members being in attendance.

Approval of Minutes

Howard Blackburn asked for a motion to approve the minutes of the June 2018 EKWIB meeting, which had previously been distributed to the members. Janet Slayden made the motion to approve the minutes. Sonya Bergman seconded the motion. All voted in favor, none opposed.

The WIB meeting continued according to the agenda. Each attendee received a "board packet" containing informational handouts prior to the call-to-order.

Contractor Activity Performance Reports

Jeff Whitehead, EKCEP Executive Director, began the meeting by reviewing the Performance Reports for the month of July 2018. EKCEP's program year runs from July 1 through June 30 each year. The Performance Reports basically measures how the contractors are performing.

Jeff Whitehead said one of the new standards in the law, is measuring the number of employers utilizing Workforce Services. How is business and industry engaging with the workforce system? The state settled on the Saturation Rate method.

A video was shown – Growth Train

Ian Mooers, EKCEP Economic & Entrepreneurial liaison, discussed ways businesses can grow their business. Ian Mooers discussed the Smokey Valley Farm which will be our first participant in the Export Accelerator Program.

Jeff Whitehead turned the discussion back to the Contractor Activity Performance Reports.

Jeff Whitehead asked the group to look at the copy of the article written by Tami Luhby, of CNN that was included in the board packet.

A video was shown – Teleworks – Jackson and Owsley County

Trish Adams, EKCEP Economic Liaison, updated the group on the Silverliner Company. Trish will send the board members the date of the grand opening when it's announced.

Vince Minix discussed the program through Magoffin County Area Technology Center, Big Sandy Community & Technical College and the Adult Education Department to pull together welding training for interested individuals.

Pictures were shown of several individuals throughout the welding training.

Jeff Whitehead returned the discussion back to the Contractor Activity Performance Reports.

Performance Negotiations

Jeff Whitehead discussed the performance goals for PY 2018-2019. Jeff Whitehead said we had an action item asking for the approval of the Workforce Innovation Board to accept the state’s negotiated performance rates for the program year 2018-2019.

Vince Minix made the motion to accept the state’s rate for PY 2018-2019. Janet Slayden seconded the motion. All voted in favor, none opposed.

Committee Formation and Expansion and Grant Applications

Jeff Whitehead said he believes it is important we strengthen our Policy Committee and our Strategic Planning Committee and create a Youth Committee.

Jeff Whitehead informed the group that during the SOAR Summit in Pikeville, Ky the Policy Committee and the Strategic Planning Committee met. Paul Dole, Kevin Chesnut and Jeff Whitehead are on the Policy Committee. The Strategic Planning Committee consists of Denise Thomas, Howard Blackburn, Carla Bishnoi, and Jeff Whitehead.

Jeff Whitehead said he wanted to extend an “open invitation” to everyone to serve on the Policy and Strategic Planning Committees that were interested. Jeff said these two committees will join together to become one and we will form a Youth Committee. The Youth Committee can include outside influence and/or experts that are not WIB members.

The following attendees asked to become a member of the committees:

<u>Name</u>	<u>Committee</u>
Janet Slayden	Both Committees
Vince Minix	Youth
Vicky Howard	Youth
Tracey Smith	Youth
Sonya Bergman	Youth
Tracy Osborne-Clay	Youth

Howard Blackburn thanked the group for volunteering to serve on the committees.

Jeff Whitehead said he plans to have one meeting face-to-face and the majority of the other meetings can be via phone.

Howard Blackburn informed the group a survey, to gather everyone’s thoughts and opinions, would be conducted sometime during the fourth quarter 2018 and we would like a 100% participation.

Grant Applications

Jeff Whitehead discussed three grant applications we have submitted. ARC Power grant, Community and Economic Development Initiative of Kentucky (CEDIK), and an extension of our Community Impact grant.

Other

Jeff Whitehead thanked Regena Jones, with Senator Rand Paul's office and Donna McClure from Congressman Hal Roger's office for attending the meeting. He also thanked Julie Hembree with Knox County Adult Education for attending the meeting.

Tracie Osborne Clay provided each attendee a Tech Ready Apprenticeship brochure.

Adjournment

With no other business to discuss the meeting was adjourned.